3D PRINTING REQUEST FORM

ARCADIA LIBRARY

Bring this completed form, file in STL format (USB drive or emailed), and your Arcadia Library card to a computer aide. Projects are printed on a first come, first serve basis. You will be notified when your item is ready for pick up.

QUESTIONS? EMAIL US AT ArcadiaPLCMS@gmail.com

PATRON INFORMATION

Patron Name

Library Card # PARC000 (library card is required)

Email Address **Phone #**

PROJECT INFORMATION

Brief Description:

File Name

Preferred Color (check one)

☐ Red ☐ Green ☐ Blue ☐ Black ☐ White

I have read the guidelines and agree to follow them (please initial) _____

3D PRINTING GUIDELINES

The Library reserves the right to refuse the production of any content at any time at the discretion of Library staff. Examples of objects that will not be produced include, but are not limited to:

1. Objects that appear to be unprintable or which are beyond the capability of our Prusa 3D printer and available PLA filament
2. Any object that is unlawful, threatening, abusive, tortuous, obscene, racially , ethnically or otherwise objectionable
3. Objects that may be construed as having intent to harm or capability of harming an animal or person in any way
4. Objects that may infringe upon the intellectual property rights of a third party
5. Objects larger than 9.84 in. x 8.3 in. x 8.6 in. (250 mm x 210 mm x 220 mm)

By submitting objects for printing, the patron assumes all responsibility for, and shall hold the Library harmless in, all matters related to patented, trademarked, or copyrighted materials.

Staff Use Only

Order Number	**Date Completed**	
Date Received	**Patron Notified**	**Staff Initials**